



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy  
भारत सरकार / Govt. of India  
गृह मंत्रालय / Ministry of Home Affairs  
उमसाव / Umsaw, मेघालय / Meghalaya/ 793123  
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No. NEPA/Estt/Adv.-Proposal/2021/Vol-II/ 3059-69. Dated Umsaw, the 5/06, 2023.

To

1. The Director General,  
BSF, Block 10, CGO Complex, Lodhi Road, New Delhi-110003.
2. The Director General,  
CRPF, Block No. 1, C.G.O. Complex, Lodhi Road, New Delhi-110 003.
3. The Director General,  
ITBP, Block No. 2, CGO Complex, Lodhi Road, New Delhi 110 003.
4. The Director General,  
SSB, East Block – V, R K Puram, New Delhi 110 066.
5. The Director General,  
HQ, Assam Rifles, Laitkor, Shillong, Meghalaya – 793002.
6. The Director General,  
RPF, Ministry of Railways, Rail Bhawan, Raisina Road, New Delhi-110001.
7. The Director General,  
NDRF, 6th Floor, NDCC-II Building, Jai Singh Road, NEW DELHI-110001.
8. The Directors General of Police, Andhra Pradesh, Vijayawada/Arunachal Pradesh, Itanagar/Assam Guwahati/Bihar, Patna/Chhattisgarh, Raipur/Goa, Panaji/Gujarat, Gandhinagar/Haryana, Panchkula/Himachal Pradesh, Shimla/Jharkhand, Ranchi/Jammu and Kashmir, Srinagar/Karnataka, Bengaluru/Kerala Thiruvananthapuram/Madhya Pradesh Bhopal/Maharashtra, Mumbai/Manipur, Imphal/Meghalaya, Shillong/Mizoram Aizawl/Nagaland Kohima/Odisha, Cuttack/Punjab, Chandigarh/Rajasthan, Jaipur/Sikkim, Gangtok/Tamil Nadu, Chennai/Telangana, Hyderabad/Tripura, Agartala/Uttar Pradesh, Lucknow/Uttarakhand, Dehradun/West Bengal, Kolkata/
9. The Police Chiefs, Andaman and Nicobar Islands, Port Blair/Chandigarh, Chandigarh/Dadra and Nagar Haveli and Daman and Diu, Daman/Delhi, New Delhi/Ladakh, Leh/Lakshadweep Kavaratti/Puducherry, Pondicherry
10. The Section Officer, PC Section, MHA, New Delhi - for uploading on MHA's website
11. The Computer Section, NEPA – for uploading on NEPA's website

**Sub: Inviting nominations for filling up the vacant posts in North Eastern Police Academy, Govt of India, P O Umsaw, Ri-Bhoi District, Meghalaya by deputation / transfer / absorption basis.**

Sir,

Nominations are invited for filling up the vacant posts in NEPA as per details below –

Sl No.	Name & Particulars of Post	Number of vacancies	Pay Level	The eligibility criteria (E.Q., Experience, etc)
1.	Inspector (Line) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-6	Annexure - 1
2.	Inspector (Trainer of Training) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-6	Annexure - 2



3.	Sub Inspector (General Duty) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	4	Level-5	Annexure - 3
4.	Sub Inspector (Band) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-5	Annexure - 4
5.	Sub Inspector (Radio Mechanic) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-5	Annexure - 5
6.	Sub Inspector (Armourer) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-5	Annexure - 6
7.	Assistant Sub Inspector (Wireless) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-4	Annexure - 7
8.	Head Constable (General Duty) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	5	Level-2	Annexure - 8
9.	Head Constable (Motor Transport Mechanic) General Central Service, Group- "C" Non-Gazetted, Non-Ministerial	1	Level-2	Annexure - 9

2. It is requested that the above posts may kindly be circulated among all Departments / Institutions / Offices / Branches / Battalions under your charge and also requested to host on your website. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (**Annexure - 10**) duly attested / counter signed, (b) **Attested copies of APAR / ACR** for the last five years 2017-18, 2018-19, 2019-20 and 2020-21, 2021-22 (c) details of major and minor penalties, if any, for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance as mentioned in bio-data proforma may please be forwarded to this Academy **through proper channel** at the earliest and in any case not later than 60 days from the date of issue of this letter.

4. Incomplete application in any respect or those not accompanied by the documents / information mentioned in para 3 above **will not be considered**. The cadre controlling authorities may ascertain that the particulars sent by the officers are correct as per the service records. While forwarding the nominations for the above posts, it may kindly be ensured that the nominated officers **should not be in the pay scale higher than the pay scale of the deputation post** mentioned against each. However, selected personnel may elect to draw either the pay in the scale of pay of deputation post or his basic pay in the parent cadre as per rule.

Yours faithfully,

*[Signature]*  
23/6/23

(Dr S Gogoi)  
CMO / HOO

Encl: Annexure 1 to 10.





**Annexure – 1**

1. Name of the Post : Inspector (Line)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  1. Holding analogous posts on regular basis ; or
  2. Holding the post of **Sub Inspector with five years regular service.**
3. Method of recruitment : **By Transfer on Deputation/Transfer**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Transport Allowance as per slab.
  - (iii) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To supervise the Lines Branch, to distributes daily job to line staff and to execute orders of superior officers. He will also perform all duties, including outdoor training, as assigned by the competent authority.



**Annexure – 2**

1. Name of the Post : Inspector (Trainer of Training)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  1. Holding analogous posts on regular basis ; or
  2. Holding the post of **Sub Inspector with five years regular service.**
  3. Having experience in teaching outdoor subjects.
3. Method of recruitment : **By Deputation**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which can be extendable upto five years.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct outdoor classes in PT/Weapons/ Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.



**Annexure – 3**

1. Name of the Post : Sub Inspector (General Duty)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  1. Holding analogous posts on regular basis; or
  2. Holding the post of **Assistant Sub Inspector with three years regular service.**
  3. Holding the post of **Head Constable with eight years regular service.**
3. Method of recruitment : **By Deputation/Transfer**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct outdoor classes in PT/Weapons/ Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.





**Annexure – 4**

1. Name of the Post : Sub Inspector (Band)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  1. Holding analogous posts on regular basis; or
  2. Holding the post of **Assistant Sub Inspector (Band) with three years regular service.**
  3. Holding the post of **Head Constable (Band) with five years regular service.**
3. Method of recruitment : **By Deputation**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To command and supervise NEPA Band and conduct outdoor classes in PT/Weapons/Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.



**Annexure – 5**

1. Name of the Post : Sub Inspector (Radio Mechanic)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  - 1 Holding analogous posts on regular basis; or
  - 2 Holding the post of **Assistant Sub Inspector (Wireless) with three years regular service.**
  - 3 Holding the post of **Head Constable (Wireless) with five years regular service.**
  - 4 Holding the post of **Head Constable (General Duty) with eight years regular service and having Diploma in Radio Mechanic from recognized Institution.**
3. Method of recruitment : **By Deputation**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct outdoor classes in wireless communication / outdoor subjects like PT/Weapons/ Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.



**Annexure – 6**

1. Name of the Post : Sub Inspector (Armourer)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  - 1 Holding analogous posts on regular basis ; or
  - 2 Holding the post of **Head Constable (Armourer)** with eight years regular service.
3. Method of recruitment : **By Deputation**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To supervise the works in NEPA Armoury and to conduct outdoor classes in the field / outdoor subjects like Weapons/ PT/Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.





**Annexure – 7**

1. Name of the Post : Assistant Sub Inspector (Wireless)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  - 1 Holding analogous posts on regular basis; or
  - 2 Holding the post of **Head Constable (Wireless) with three years regular service.**
  - 3 Holding the post of **Constable (Wireless) with Five years regular service.**
3. Method of recruitment : **By Deputation**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct outdoor classes in wireless communication / outdoor subjects like PT/Weapons/ Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.



**Annexure – 8**

1. Name of the Post : Head Constable (General Duty)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  - 1 Holding analogous posts on regular basis ; or
  - 2 Holding the post of **Constable (GD) with five years regular service.**
3. Method of recruitment : **By Deputation/Absorption**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government or State Government or Union Territory shall ordinarily not exceed three years, which is extendable as per extant rules.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct outdoor classes in PT/Weapons/ Drill/Police Operations & Tactics to the trainees of various Courses. He will assist the Outdoor Officer In-charge in planning and conducting In-service Courses.



1. Name of the Post : Head Constable (Motor Transport Mechanic)
2. Eligibility Criteria : Officers of the Central / State Governments or Union Territory -
  - 1 Holding analogous posts on regular basis with grade pay of Rs.1900/-; or
  - 2 Holding the post of Constable (Motor Transport Mechanic) with five years' regular service in the grade pay of Rs.1800/- and having knowledge of elementary mechanism relating to different types of vehicles.
3. Method of recruitment : **By Deputation/Absorption**
4. Age limit : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5. Deputation period : Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall be three years initially which can be extendable up-to five years.
6. Pay & Allowances :
  - (i) Special Duty Allowance @ 10%.
  - (ii) Training Allowance @ 24 %.
  - (iii) Transport Allowance as per slab.
  - (iv) Other allowances as admissible.
7. Facilities : Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8. Nature of Duties : To conduct motor driving training, to maintain and repair of Govt. vehicles etc.





**BIO-DATA/CURRICULUM VITAE PROFORMA**

(For the post of \_\_\_\_\_)

1. Name of the Candidate :  
(In block Letters)
2. Date of Birth :  
(In Christian era)
3. Date of retirement under :  
Central / State Govt./UT Rules.
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualification / Experience Required	Qualifications / Experience Possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post. :
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	To	Level in the pay matrix (Indicate & basic pay)	Nature of duties
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8. Nature of present employment, i.e., Ad-hoc or :  
temporary or Quasi-Permanent or permanent.
9. In case the present employment is held on  
deputation / contract basis, please state –
- (a) The date of initial appointment :
- (b) Period of appointment on deputation/  
Contract :
- (c) Name of the parent office/ Organisation  
to which you belong:
10. Additional details about present employment :  
Please indicate whether working under (indicate the name of your employer against relevant  
column)
- (a) Central Govt. :
- (b) State Govt. :
- (c) Others :
11. Please state whether you are working in the same  
Department and are in the feeder grade or feeder  
to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the  
date from which the revision took place and also  
indicate the pre-revised scale.
13. Total Emoluments per month now drawn :
14. Additional information, if any, which you would  
like to mention in support of your suitability for  
the post. (This among other things may provide  
information with regard to (i) additional  
academic qualifications (ii) professional training  
and (iii) work experience over and above  
prescribed in the vacancy Circular /  
Advertisement  
(Note: Enclose a separate sheet, if the space is  
insufficient)
15. Please state whether you are applying for Transfer  
on Deputation / Transfer
16. Whether belongs to SC / ST :



17. Remarks  
(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / scholarship / Official Appreciation (iii) Affiliation with the professional bodies / Institutions / societies and (iv) any other information:  
(Note: Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Biodata / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate

Station :

Contact Address

Date:

Mobile No.

Email ID

**Certificate to be given by Employer / Cadre Controlling Authority of the Applicant**

1. Certified that particulars furnished by Shri / Smt. / Kum. \_\_\_\_\_ have been verified from his / her record and found correct. He / She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.
2. No vigilance or disciplinary case is either pending or contemplated against Shri / Smt. / Kum. \_\_\_\_\_.
3. His / her integrity is certified.
4. No major / minor penalty has been imposed on him / her during the last 10 years  
OR a list of major/ minor penalties imposed on him / her during the last 10 years as per records is enclosed.
5. Attested copies of APAR / ACR for the last five years (2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 are enclosed.

Signature of Employer / Cadre Controlling Authority

Office Seal

